



APARRI POLYTECHNIC INSTITUTE
ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☐ FINAL ☒ UPDATED [Version No. 001]



PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
GENERAL FUND (101)											
General Requirements											
Provision of petroleum, oil and lubricants	FASD/ INSTRUCTION	Fuel, Oil, and Lubricants Expenses	Direct Acquisition	No	N/A	01/2026	12/2026	GoP - Current Budget Year	100,000.00	Warehousing and Inventory Activities	Supplies and Materials
Procurement of Office Equipment	FASD/ INSTRUCTION	Office Equipment	Direct Acquisition	No	N/A	01/2026	12/2026	GoP - Current Budget Year	60,000.00	Life Cycle Assessment and Life Cycle Cost Analysis	Equipment
Procurement of Other Equipment	FASD/ INSTRUCTION	Other Equipment	Direct Acquisition	No	N/A	01/2026	12/2026	GoP - Current Budget Year	60,000.00	Life Cycle Assessment and Life Cycle Cost Analysis	Equipment
Procurement of Office Furniture and Fixtures	FASD/ INSTRUCTION	Furniture and Fixtures	Direct Acquisition	No	N/A	01/2026	12/2026	GoP - Current Budget Year	60,000.00	Life Cycle Assessment and Life Cycle Cost Analysis	Equipment
Electricity Consumption	FASD/ INSTRUCTION	Electricity Expenses	Direct Contracting	No	N/A	01/2026	12/2026	GoP - Current Budget Year	550,000.00	Renewal of Regular and Recurring Services	Utilities
Provision of Landline Services with Internet Connections	FASD/ INSTRUCTION	Landline	Direct Contracting	No	N/A	01/2026	12/2026	GoP - Current Budget Year	200,000.00	Renewal of Regular and Recurring Services	Utilities
Provision of Cable, Satellite, Telegraph, and Radio Services	FASD/ INSTRUCTION	Cable, Satellite, Telegraph, and Radio Expenses	Direct Contracting	No	N/A	01/2026	12/2026	GoP - Current Budget Year	11,000.00	Renewal of Regular and Recurring Services	Utilities
Provisions of Other Professional Services	FASD/ INSTRUCTION	Other Professional Services	Direct Contracting	No	N/A	01/2026	12/2026	GoP - Current Budget Year	117,000.00	Renewal of Regular and Recurring Services	
Repair and Maintenance of School Buildings	FASD/ INSTRUCTION	Buildings	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB), Most Economically Advantageous Responsive Bid (MEARB), Most Advantageous Responsive Bid / Highest Rated Responsive Bid (MARB/HRRB), Lowest Comparative or Competitive Responsive Bid (LCCRB)	01/2026	12/2026	GoP - Current Budget Year	1,470,000.00	Life Cycle Assessment and Life Cycle Cost Analysis	
Fidelity Bond of accountable officers	FASD/ INSTRUCTION	Fidelity Bond Premium	Negotiated Procurement - Agency-to-Agency	No	N/A	01/2026	12/2026	GoP - Current Budget Year	50,000.00	Renewal of Regular and Recurring Services	Registration, insurance and bonds
Provision of Motor Vehicle Insurance	FASD	Insurance Expenses	Negotiated Procurement - Agency-to-Agency	No	N/A	01/2026	12/2026	GoP - Current Budget Year	20,000.00	Renewal of Regular and Recurring Services	Registration, insurance and bonds

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Provision of Advertising off/for advocacy, annual reports, newsletter, GAD Materials, compliance and circulars, etc.	FASD/ INSTRUCTION	Advertising Expenses	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB), Most Economically Advantageous Responsive Bid (MEARB), Most Advantageous Responsive Bid / Highest Rated Responsive Bid (MARB/HRRB), Lowest Comparative or Competitive Responsive Bid (LCCRB)	01/2026	12/2026	GoP - Current Budget Year	10,000.00	Renewal of Regular and Recurring Services	Advertising
Printing and Publication requirements off/for advocacy, annual reports, newsletter, GAD Materials, compliance and circulars, etc.	FASD/ INSTRUCTION	Printing and Publication Expenses	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB), Most Economically Advantageous Responsive Bid (MEARB), Most Advantageous Responsive Bid / Highest Rated Responsive Bid (MARB/HRRB), Lowest Comparative or Competitive Responsive Bid (LCCRB)	01/2026	12/2026	GoP - Current Budget Year	5,000.00	Renewal of Regular and Recurring Services	Advertising
Provision of meals/accomodation/materials during TESDA Regional Anniversary Celebration including Memento for Loyalty Awardees and Memorabilia for Retiree's	Instruction/Administrative	Other Maintenance and Operating Expenses	Direct Acquisition	No	N/A	08/2026	12/2026	GoP-Current Budget Year	90,000.00	Renewal of Regular and Recurring Services	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
NONE											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Procurement of Common-Use Supplies and Equipment	FASD/ INSTRUCTION	Office Supplies and Other Supplies and Materials	Procurement of CSE (Section 40)	No	N/A	01/2026	12/2026	GoP - Current Budget Year	2,209,090.78	Warehousing and Inventory Activities	Supplies and Materials
SARILING SIKAP PROGRAM FUND (SSP)											
General Requirements											
Provisions of Training for the Implementation of the Workforce Development Plan	FASD/ INSTRUCTION	Training and Traveling Expenses	Direct Acquisition	No	N/A	01/2026	12/2026	GoP - Current Budget Year	350,000.00	Renewal of Regular and Recurring Services	
Provisions of Meals/snacks/venues during Meetings/MYPA/YEPA and other meetings	FASD/ INSTRUCTION	Representation and Traveling Expenses	Direct Acquisition	No	N/A	01/2026	12/2026	GoP - Current Budget Year	300,000.00	Renewal of Regular and Recurring Services	
Procurement of various items not available at PS-DBM but regularly purchased from other sources Computer ink for different qualification offered and for Admin	Instruction/Administrative	Other Supplies and Materials	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	01/2026	06/2026	GoP - Current Budget Year	26,446.00	Warehousing and Inventory Activities	

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Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Procurement of Grocery Items for Training & Assessment, and supplies for TAC Meeting, PSC & RSC supplies.	Instruction/Administrative	Other Supplies and Materials	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	01/2026	06/2026	Internally Generated Income (SSP Fund)	120,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	IGP/SSP Fund
Provision of Token for PSC and RSC Event	Administration	Other Supplies and Materials	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	01/2026	06/2026	Internally Generated Income (SSP Fund)	30,000.00	Warehousing and Inventory Activities	IGP/SSP Fund
Provision of tools for PSC and RSC	Instruction	Other Supplies and Materials	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	01/2026	06/2026	Internally Generated Income (SSP Fund)	150,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	IGP/SSP Fund
Procurement of various items not available at PS-DBM but regularly purchased from other sources (3rd Quarter Requirement) Training Tools and supplies for different qualification offered	Instruction/Administrative/COA	Other Supplies and Materials	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	07/2026	09/2026	Gop- Current Budget Year	350,000.00	Warehousing and Inventory Activities	
Procurement of various items not available at PS-DBM but regularly purchased from other sources (4th Quarter Requirement) Training Tools and supplies for different qualification offered	Instruction/Administrative	Other Supplies and Materials	Small Value Procurement	No	Lowest Calculated and Responsive Bid (LCRB)	10/2026	12/2026	GoP-Current Budget Year	444,722.00	Warehousing and Inventory Activities	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
NONE											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
NONE											

Total Amount of Estimated Budget for EPA Projects: 0.00
 Total Amount of CSEs to be purchased from PS-DBM: 2,209,090.78
 Total Amount of Estimated Budget: 4,574,168.00

Prepared by:

RHEA M. MADRIAGA

Signature over Printed Name

Position/Designation

Bids and Awards Committee Secretariat

Date : JULY 28, 2026

Recommended by:
 By the Authority of the Bids and Awards Committee:

EMILIA A. AQUINO

Signature over Printed Name

Position/Designation

Bids and Awards Committee Chairperson

Date : JULY 28, 2026

Approved by:

FRANCISCO GRINGO C. TAGABI

Signature over Printed Name

Position/Designation

Head of the Procuring Entity

Date : JULY 28, 2026